



Volunteer Role Description

Community Health Champion

Department/Location: Community and Services Wellbeing Team

Responsible To: Community Health Improvement Officer

Role Purpose:

- **To support with the promotion of key health messages, campaigns and interventions to the community.**

MAIN DUTIES AND RESPONSIBILITIES

- Share local health and wellbeing information and opportunities in your community.
- Share factual information on Covid-19 vaccinations and testing in your community.
- To support in the creation of targeted health messages and campaigns, including video campaigns.
- To facilitate consultation sessions with your community.
- To act as a point of contact for health and wellbeing information on behalf of your community.
- To voice the health and wellbeing concerns from your community.

WHAT SKILLS WILL YOU NEED?

- Passionate about health and wellbeing
- Responsible, honest and reliable
- Friendly, approachable, a good communicator and willing to listen
- Is over 18 years old
- Lives or works in Oadby, Wigston or South Wigston

VOLUNTARY HOURS REQUIRED FOR THE ROLE?

- There is no minimum time requirement for this role.

WHAT TRAINING AND SUPPORT YOU WILL RECEIVE

You will take part in an induction to help you understand your role and how the Council works, and health and safety.

You will receive a welcome pack, regular updates and information which will enable you to deliver your volunteer role.

You may also take part in any specific training for your role, including Safeguarding and training in Making Every Conversation Count (MECC).

Part of your Managers responsibility to volunteers is to be able to assist you with any problems or questions you may have throughout your time as an Oadby and Wigston Borough Council volunteer.

ADDITIONAL REQUIREMENTS


This role description outlines the main duties of the post but does not exclude other duties, which may be undertaken to ensure the efficient operation of the department.

Ensure equality of opportunity for all people, in service provision and in employment, and to work in a non-discriminatory manner in accordance with the Council's Equal Opportunities Statement.

Comply with the provisions of the Data Protection Act 1998, the Computer Misuse Act 1990, the Human Rights Act 1998 and the Freedom of Information Act 2000, or any amendment or any statutory re-enactment thereof at all times.

To take all necessary steps in order to ensure that information acquired through their employment or contained within the Council is kept confidential.

This role description is a record as at the date below. Any changes to the role description will be carried out in consultation with the post holder, who will be expected to participate



fully in such discussions. It is the Council's aim to reach a mutual agreement to reasonable changes but if this is not possible the Council reserves the right to implement reasonable changes to the job description after consultation with the post holder.

Carry out all duties outlined above in accordance with all Council Policies and procedures in particular: -

Customer Care Policy
Equal Opportunities Policy
Financial Regulations & Standing Orders
Health & Safety Policies

